



Empowered lives.  
Resilient nations.

## **Joint Ceasefire Monitoring Committee – Support Platform Project (JMC-SPP)**

### ***Minutes of the Final Project Board Meeting***

Friday 26 April 2019, 4:30-6:00pm

Venue: NRPC, Yangon

#### **Agenda #1 – Final Independent Evaluation**

1. As outlined in the PBF project document, the Final Independent Evaluation (FIE) was conducted in February and March 2019 to understand if the benchmarks in the platform project have been achieved. One independent international consultant and one national consultant were hired to conduct the evaluation under the guidance of Evaluation Reference Group. The FIE reviewed the \$6.5 million PIP project as a whole, including JMC Result #1, and UN/DP<sup>i</sup> results #2 and #3 with a focus on the two years January 2017 to December 2018, the project results as well as areas for improvement and learning. In particular, the FIE assessed the Project Initiation Plan (PIP) JMC-SPP April 2017 to December 2018 for relevance, efficiency, effectiveness and sustainability of the project. The team produced the Inception Report; a full draft report for review, and; a Final Report, with a stand-alone Executive Summary. All reports were in English and Myanmar, using the JMC-SPP glossary of terms. This Project Board today approved all deliverables including the reports produced by the FIE team.

#### **Agenda #2(a) – Operational end of the UNDP Project Initiation Plan (PIP) project**

2. In the 3 April 2018 board meeting, the board endorsed the AWP with funding in Q8 to project results 2 and 3 up to 31 March 2019, the end of the project's second year. The unfunded Q8 amount was described as a "budget gap." In the 28 September Project Board meeting, UN/DP recommended allocating zero funding in Q8, given that the project will be operationally closed with the end of PBF funding on 13 December 2018
3. While the "administrative end" of the PIP remains 31 March 2019, practically, with PBF funding ending on 13 December 2018, the "operational end" of the project was on 13 December. The Project Board today officially endorsed the financial and operational closure of the JMC-SPP in the meeting.

**Agenda #2 – Financial and Administrative Closure**

4. The Project Board meeting endorsed the following financial and administrative measures.

√	No outstanding NEX advances — in either local currency or USD
√	No outstanding PDRs
√	No open Purchase Orders
√	No Receipt Accruals
√	No outstanding commitments
√	No pending prepayments and other non PO advances
√	All pre-financing activities have been recovered and/or reimbursed
√	All project petty cash is cleared
√	Project bank account is fully reconciled and closed
√	All accrued employee benefits are fully accounted
√	No other pending liabilities
√	All audit observations are closed with supporting documentation.

5. Additionally, the Project Board today endorsed all assets of the JMC-SPP were officially transferred to the JMC. [See Annex A]

**Agenda # – AOB**

The JMC finally expressed its appreciation to the UN/DP, the donors and the JMC-SPP for extraordinary collaboration in ceasefire monitoring mechanism more broadly in the sphere of Myanmar Peace Process.

**Annex:**

**A. JMC\_AssetInventoryList\_FINAL\_20Feb2019 [separate file]**



---

Report prepared by: Moe Aung

